



Protocol

Measures and guidelines in the NIOZ locations
against the coronavirus

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General measures

- ✓ You **do not have access** to the locations if you have a common cold, runny nose, sneezing, sore throat, cough, high temperature or fever.
- ✓ Persons falling into a risk category as indicated by [RIVM](#) (unfortunately only in Dutch) are not advised to come to a NIOZ-building.
- ✓ With the permission of your department head, you may go to the NIOZ locations to work and meet colleagues. Let your department head know when and how long you're staying in a location.
- ✓ Wash your hands upon entrance with disinfectant (disinfectant gel is available at all entrances).
- ✓ Keep 1,5 metres (two arm lengths) apart from others.
- ✓ Don't shake hands.
- ✓ Cough and sneeze in the inside of your elbow.
- ✓ Use paper tissues for blowing your nose and throw the tissues away after use.

Guidelines in the buildings

Hygiene

- ✓ Wash hands upon entrance with disinfectant (disinfectant gel is also available at printers and coffee machines).
- ✓ Wipe off the displays of copy and coffee machines after use.
- ✓ Wash your hands with soap and water regularly (especially after a visit to the toilet).

Walking routes

- ✓ General walking direction: keep to the right.
- ✓ Follow the directions and instructions on the signs and posters.
- ✓ Walking routes are signposted in building sections where 1,5 metre cannot be guaranteed, such as staircases and narrow corridors.
- ✓ The use of the elevator is permitted for one person at a time.

Offices/workplaces

- ✓ In the week before the 22nd of June a start will be made to indicate per office/workspace how many people may be present simultaneously. This maximum number will be indicated.
- ✓ The guideline: 10 m² per person. For advice please send an e-mail to: arbo@nioz.nl

Visitors

- ✓ Visits by external parties are only possible with the permission of the head of the department and with an application form You both fill in the form 'Questionnaire for visitors and users company car' (see appendix in this protocol) that has to be completed and sent no later than one day before the visit to: receptie-tx@nioz.nl or receptie-ye@nioz.nl

Emergency response

- ✓ Do not give mouth-to-mouth resuscitation.
- ✓ Do give chest compressions and use an AED.
- ✓ Use personal protective equipment; available in the first aid room.

Cleaning

- ✓ Cleaning is done daily with extra attention to touch points, such as door handles and stairway railings.
- ✓ In the laboratories, specific cleaning protocols are being/have been set up and carried out under the final responsibility of a departmental head.

Toilets

- ✓ After using the toilet, disinfect all touched surfaces.
- ✓ At the door of a toilet block is indicated how many people may be present in the front area.

Showers

- ✓ From 1 July, it is allowed to use the showers. After using a shower, disinfect all touched surfaces.

Meeting rooms

- ✓ From the 22nd of June you can book a meeting room at the reception.
- ✓ There is a maximum number of people per meeting room, indicated at the entrance of a meeting room.
- ✓ Tables and chairs should be cleaned after use with the appropriate disinfectants.

Texel	
Oceanzaal	30 chairs, even rows 2, 4, 6, 8, 10 and between each person 2 chairs
Noordzeezaal	9 chairs in U-shape
Waddenzeezaal	6 chairs in Carre-setup
Malachietzaal	4 chairs
Olivijnzaal	4 chairs

Yerseke	
Oosterscheldezaal	8 chairs in U-shape en 4 chairs at the conference table or 12 chairs in cinema-setup
Westerscheldezaal	3 chairs
Grevelingenzaal	6 chairs

Company restaurant Texel

- ✓ The company restaurant on Texel will reopen on 1 July.
- ✓ A maximum of 40 people are allowed in the restaurant and 12 people on the terrace at the same time.
- ✓ The caterer Albron provides guidelines about the opening hours and the use of the restaurant. You will find the guidelines in the document: It's good to see you again at the NIOZ restaurant. The document is available on Intranet.

Canteen Yerseke

- ✓ From 1 July it will be possible to use the canteen in Yerseke.
- ✓ A maximum of 10 people are allowed in the canteen at the same time, and a maximum of 2 people in the kitchen.

Travelling and company cars

- ✓ Public transport will be available from 1 July for non-necessary journeys. Please follow the [guidelines](#) that apply when travelling on public transport.
- ✓ Domestic travel is kept to a minimum. Travel to and from abroad is only allowed after permission from the director.

- ✓ From 1 July it is allowed to use one company car with four people at the same time. It is not compulsory to use a face mask. When using a company car, each passenger is required to fill in the form 'Questionnaire for visitors and use of company car' (see appendix in this protocol).
- ✓ After using a company car, disinfect all touched surfaces with a disinfectant gel that is available in the car.

Guidelines on the research vessels

Admission

- ✓ Admission to a research vessel is only possible with the permission of the captain (*Pelagia*) or shipmaster (*Navicula* and *Stern*).
- ✓ Permission to leave a research vessel can only be granted by the captain (*Pelagia*) or shipmaster (*Navicula* and *Stern*).
- ✓ Persons falling into a risk category as indicated by [RIVM](#) (unfortunately only in Dutch) are not advised to come to a NIOZ-vessel.

Going on board

- ✓ All persons, both crew and scientist, who board the vessels will only be admitted if they (and the persons in the same household) are in perfect health and have been healthy for two weeks. If a person develops Covid-19 symptoms within two weeks of being scheduled on board, that person is not allowed to go onboard. In this case, you must contact the ship's management.
- ✓ Anyone planning to board one of the vessels is requested to refrain as much as possible from social interaction for at least two weeks before the period on board begins. Social interaction meaning all unnecessary contacts outside your household.
- ✓ Everyone who boards a vessel is requested to travel to the place of the vessel in their car (alone or with your family member only) as much as possible.

Pelagia | Outbreak management plan

- ✓ An outbreak management plan is used for the *Pelagia*. Crew and scientist are informed about this through the usual channels.

Number of persons allowed on vessels

- ✓ The maximum occupancy for the *Pelagia* is 18 persons (including crew members).
- ✓ The maximum occupancy for the *Navicula* is 6 persons (including crew members).
- ✓ The maximum occupancy for the *Stern* is 2 persons (including crew member).

Appendix



Questionnaire for visitors and users company car

Please send this list 24 hours in advance

This information will be destroyed after 14 days

Do you have one of the following complaints:

- * common cold
- * sore throat
- * sneezing
- * cough (with or without slime)

Have you had this/these complaint(s) for less than a week? Are you sure that the complaints are not caused by hay fever?

Yes	No
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Do you have a fever, 38 degrees Celsius or higher? Take your temperature with a thermometer: fever is a measured temperature above 38 degrees Celsius, no estimate!

Yes	No
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Have you had contact with a patient with the coronavirus in the past two weeks?

Yes	No
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Does one of the persons in your household have a cold with fever (38 degrees Celsius or higher), and/or tightness in the chest/difficult breathing?

Yes	No
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I hereby declare that I have provided the correct information.

Signature:	Date: